

## Citizens' Advisory Committee for Re-Use

### Meeting Summary

November 13, 2019

5:00 PM

<b>Present:</b>	Lou DiPalma Mary LaRowe	Steve Rees Rebecca (Yanus) Wurster
	Rob Bragg Nate Aldrich	Diane Hannum Mayor Rosas
<b>Excused:</b>	Christine Schuyler	Mike Hughes
<b>Absent:</b>	Shaun Heenan Marty Bamonto	Loretta Slaton Torain Tom Panasci

### Call to Order

L. DiPalma called the meeting to order at 5 pm and introduced Rob Bragg, VP Campus Development, from Kaleida Health (KH). R. Bragg shared his experience with similar re-use processes with KH and his willingness to assist Brooks-TLC going forward.

### Meeting Summary

The summary from the September 4, 2019 meeting was reviewed and approved for posting on the website with a minor correction (typo).

### Update

M. LaRowe provided an update on hospital activities, specifically related to the new hospital, noting that the delay in breaking ground is due to the additional state approval processes required as a result of the site change.

### Draft RFP

M. LaRowe distributed hard copies of the draft RFP (previously provided electronically), noting that the format of the Children's Hospital RFP from 2015 was used as a guide and the content of the Brooks-TLC Expression of Interest (EOI) was included under applicable topics. Only a few areas required updates. Feedback on several areas of the RFP was requested and provided including, but not limited to:

- Completion of a Phase I Environmental Study Assessment (ESA).
- Additional information on City of Dunkirk grants and plans, etc.

- Incentives available for project
- Selection of pictures of the site, buildings, and neighborhood
- Label pictures of buildings with dates of construction

### **Discussion**

R. Wurster indicated that she shared the Phase I ESA with the developers she met in Albany earlier this summer and that they should be included in the RFP, as well as the list of those that received the EOOI. It was suggested that we target market a number of developers that have shown interest in the area.

### **Next Steps**

M. LaRowe will continue to fine-tune the RFP, share a draft copy with Mark Geise (Chautauqua County IDA) for feedback, and distribute a “final” draft to re-use members prior to the December 4 meeting. Contact with the Empire State Development Association will be made for insight on opportunities for developers and any additional information that may be available to ensure a complete list of developers, etc.

### **Adjournment**

Having no further business, the meeting adjourned at 6:00 pm noting the next meeting as Wednesday, December 4, 2019 at 5 pm.